



## Daily Schedule Commitment Form

In order to maintain a staffing plan in accordance with the mandated DCFS child-teacher ratios we are asking families to share the anticipated daily drop off and pick-up schedule. We understand that at times schedules vary. We are looking to understand your typical daily schedule. While we are able to accommodate occasional schedule changes (early/late drop off or later than usual pick-up), we ask that you give advanced notice via an email to Samantha or Kim.

Child's Name \_\_\_\_\_

Please indicate your anticipated drop off and pick up time for each day. The Children's Center opens at 7:00AM each morning. Children are expected to join their class no later than 9:30AM each morning.

	Drop off	Pick up
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

\_\_\_\_\_

Print Legal Guardian Name

\_\_\_\_\_

Legal Guardian Signature

\_\_\_\_\_

Date

FOR OFFICE USE ONLY:

Date form received \_\_\_\_\_

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